

- 1.5 The use of the term "firm" refers to an entity or business with licensed personnel, doing business in the United States and duly registered in the State of Nevada with business license paid to Carson City after selection of the firm.
- 1.6 There is no intent, implied or otherwise, or any obligation by V&T Railway to reimburse responding firms for any expenses incurred in preparing proposals, as well as travel expenses for the interview process related to this Request for Proposals.
- 1.7 V&T Railway reserves the right to terminate any contract resulting from this solicitation and subsequent action for cause but not limited to inadequacy of performance.

2. V&T RAILWAY CONTACT PERSON

- 2.1 Until the receipt and opening of the SOQ submittals, the consultant's principal contact with V&T Railway will be as listed below. All questions are to be submitted in writing and potential Proposers will receive copies of all questions and answers except for the questions that are considered proprietary. Questions will only be received through 5:00 p.m. Pacific Standard Time on July 9, 2021.

Allyson Bolton
Operations Manager
V&T Railway
e-mail: admin@vtrailway.com

- 2.2 All contacts regarding the SOQ should be made with the above-named individual only. Consultants contacting other V&T Railway vendors or other V&T Railway officials directly may be disqualified for doing so.

3. BACKGROUND INFORMATION

- 3.1 V&T Railway, officially the Nevada Commission for the Reconstruction of the V&T Railway, is a State of Nevada commission/Enterprise Fund.

4. SCOPE OF WORK

- 4.1 **V&T RAILWAY** shall prepare the draft financial statements in Microsoft Word and Excel format, with final draft being printed to PDF.

V&T RAILWAY shall prepare schedules and reconciliations of accounts and shall pull any source documentation for testing as requested by **CONSULTANT**.

V&T RAILWAY shall prepare the schedule of expenditures of federal awards.
V&T RAILWAY shall guarantee access to and make all provisions for the **CONSULTANT** to enter public buildings or have access to the system data as

