

NEVADA COMMISSION FOR THE RECONSTRUCTION OF THE V&T RAILWAY
Minutes of the Thursday, June 24, 2021 Regular Meeting
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A regular meeting of the Nevada Commission for the Reconstruction of the V&T Railway was held at 1:00 p.m. on Thursday, June 24, 2021, in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

The meeting video is available on Carson City’s website by clicking on the link below:
https://carsoncity.granicus.com/MediaPlayer.php?view_id=2&clip_id=1811

PRESENT: Chairperson David Peterson
Vice Chair Clay Mitchell
Treasurer Deny Dotson
Commissioner Stephanie Hicks
Commissioner Jim Wells

1. CALL TO ORDER

Chairperson Peterson called the meeting to order at 1:23 p.m.

2. ROLL CALL AND DETERMINATION OF A QUORUM

Roll was called and all members were present, establishing a quorum.

3. PLEDGE OF ALLEGIANCE

Chairperson Peterson led the Pledge of Allegiance.

4. PUBLIC COMMENT

Public comment was made available via telephone, (775) 686-9037. Chairperson Peterson entertained public comments; however, none were forthcoming.

Chairperson Peterson noted that a change had been made to today’s agenda to correct the day. He also recommended that the agenda be modified by removing item 17—Discussion and possible action regarding approval of the Installation of a Single Switch Point Derail at Milepost 7.61 together with Warning/Derail Signage in accordance with the Draft Railbike Block Plan prepared April 22, 2021, and UPRR Standard Drawing 2006 with work to be done by Willaman Railroad Construction on a Time and Material Basis for a Not-To-Exceed Amount of \$14,500—and postponing the item to the July meeting.

MOTION: Treasurer Dotson moved to remove item 17, postpone it to next month’s meeting and correct the day on the agenda. The motion was seconded by Commissioner Hicks and carried 5-0-0.

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5A. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – MAY 18, 2021 V&T RAILWAY COMMISSION FY22 BUDGET HEARING

Chairperson Peterson introduced the item and entertained comments, changes, or corrections.

MOTION: Vice Chair Mitchell moved to approve the minutes as presented. The motion was seconded by Treasurer Dotson and carried 5-0-0.

5B. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – MAY 18, 2021 V&T RAILWAY COMMISSION MEETING

Chairperson Peterson introduced the item and entertained comments, changes, or corrections.

Commissioner Wells noted that Dorr and Drako were misspelled, and that Treasurer Dotson was referred to as Treasurer Denton.

MOTION: Vice Chair Mitchell moved to approve the minutes with the stated correction. The motion was seconded by Commissioner Hicks and carried 5-0-0.

CONSENT AGENDA

Chairperson Peterson asked if other Commissioners would like to remove any items from the Consent Agenda.

Commissioner Wells recommended to pull item #7—Discussion and possible action regarding approval of the adjusted V&T FY20/21 budget report.

MOTION: Treasurer Dotson moved to approve the Consent Agenda, to include only item #6, as submitted on today's agenda. The motion was seconded by Commissioner Hicks and carried 5-0-0.

END OF CONSENT AGENDA

8. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME

Commissioner Wells stated that, on page 9 of the V&T statement of accounts payable, we noticed a substantial sum of bank charges and late fees that should be avoidable.

Treasurer Dotson responded that, in part, this was due to the transition of General Managers and the timing of credit card payments which caused the card to not be paid off in full and, thus, fees were incurred.

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Commissioner Wells noted a \$1,000 charge for “Visa card to stay current”. He was concerned that there was not regular reconciliation and payment of the credit card and stated that the Commission shouldn’t be responsible for the card holder neglecting to pay the card on time.

Chairperson Peterson agreed and stated that credit card policies and procedures should be retooled to address such issues. He was unsure what the \$1,000 charge was but concurred with Treasurer Dotson that the issue, at least in part, was due to the timing of payments.

MOTION: Commissioner Wells moved to approve Consent Agenda item #6. The motion was seconded by Treasurer Dotson and carried 5-0-0.

9. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING TRANSFER OF FUNDS, FROM ONE LINE-ITEM EXPENSE TO ANOTHER, WITHIN THE FY21 BUDGET

Commissioner Wells noted that the reports didn’t align with the categories stated in the budget form, so he found the document difficult to follow. He asked whether this budget amendment would be sufficient to cover the remainder of FY21.

Chairperson Peterson called Jennifer McCain, Comptroller for Storey County. Ms. McCain confirmed that the budget amendment would be sufficient to cover the remainder of FY21. She also noted that these changes needed to be turned into the Department of Taxation by next week.

MOTION: Commissioner Wells moved to approve the transfer of funds. The motion was seconded by Vice Chair Mitchell and carried 5-0-0.

10. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE RATIFICATION OF A CONFIDENTIALITY AGREEMENT SIGNED/DATED SEPTEMBER 9, 2020 BY THE FORMER V&T RAILWAY COMMISSION CHAIR, WITH RAIL EVENTS

The item was presented by Allyson Bolton, Operations Coordinator.

Vice Chair Mitchell asked about the applicability of the agreement and whether it was something new or carrying on what has been done in the past.

Chairperson Peterson responded that the agreement covers the Commission from the point of when it was signed in September 2020 (retroactively) as far as confidentiality issues.

Treasurer Dotson stated that he was frustrated that he was not aware that the Chairperson at the time had signed this. He worries that, as a public body, the Commission could approve such an agreement in a closed session. He stated that he is uncomfortable and disappointed that this happened without the current board’s knowledge.

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Mike Rowe, General Counsel, stated that the confidentiality agreement goes back to the beginnings of the Polar Express. He is unsure why this particular agreement was signed without procedure but stated that this agreement is necessary in order to have Polar Express this year.

Chairperson Peterson stated that he was not aware of the agreement's execution either; however, the agreement was shared with Rail Events, and Mr. Rowe was consulted ahead of today's meeting regarding this matter.

Treasurer Dotson stated that he understands the agreement is necessary but reaffirmed his concern regarding the process in which it happened.

Chairperson Peterson stated that, in the future, he would prefer to bring the confidentiality agreement to the Commission before it is signed if possible.

Jared Ireland, Senior Vice President/General Manager of Rail Events Inc., stated that the confidentiality agreement does not contain sensitive material, but rather, is an agreement that the event itself is confidential, such as its financial templates. As such, the confidentiality agreement itself can be part of a public hearing without issue.

Commissioner Wells confirmed that the document itself did not contain confidential information and should have been brought before the Commission for approval.

Chairperson Peterson agreed that there are parts of the packet that can be public and will be addressed later in the agenda.

Mr. Ireland stated that Rail Events has the ability to prepare information in such a way that it is appropriate for a public hearing. In regards to this particular agreement, Rail Events was unaware of the process but simply moved ahead with the signed agreement.

Commissioner Wells noted that he maintained the confidentiality of the information but that it was important that Commissioners have the ability to see all information so they can make an informed decision. He approved of the confidentiality agreement being included in today's packet.

Mr. Ireland added that, when Rail Events states that information is confidential, their intention is that it is confidential to the public. They expect that those on a Board/Executive level will review the information.

MOTION: Treasurer Dotson moved to approve the ratification of the Confidentiality Agreement. The motion was seconded by Commissioner Hicks and carried 5-0-0.

11. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE AUTHORIZATION OF THE V&T COMMISSION CHAIR TO APPROVE AN EVENT AGREEMENT AND ASSOCIATED AGREEMENTS FOR POLAR EXPRESS (PEX), WITH RAIL EVENTS

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Mr. Ireland and Ed Rozycki, Licensing Manager of Rail Events, walked through the presentation provided in the board packet regarding the Polar Express (PEX). This presentation is incorporated into the public record by clicking on the following link: <https://vtrailway.com/wp-content/uploads/2021/06/20210624-VT-COMMISSION-AGENDA-ITEM-11b.-Rail-Events-2021-Polar-Express-Presentation.pdf>.

Following the presentation, Mr. Ireland added that the PEX license includes both the movie through Warner Bros. as well as the licensing of the book. The licensing agent through Rail Events includes the rail ride only.

Chairperson Peterson opened the floor to questions from Commissioners.

Commissioner Wells expressed concern that Rail Events' agreement stated that the event must be planned 120 days prior to the event start date, a date that is coming quickly.

Mr. Ireland responded that the agreement is customized by event. Rail Events needs to know that railroad operators have given thought and planning to the event, thus the requirement. Rail Events is flexible to an extent, but they also have deadlines to be met with Warner Bros.

Commissioner Wells asked if the Commission would be able to make the 120 day requirement or something close to it.

Mrs. Bolton stated that there shouldn't be an issue as long as the agreement is turned in in a timely fashion.

Commissioner Wells also noted that the agreement required PEX merchandise to be ordered in the first quarter, which has already passed. He asked if merchandise would still be available.

Mr. Ireland said yes. There is flexibility this year as the 2020 merchandise, which went unused, already exists and is available on a first come, first served basis.

Mrs. Bolton added that she has already connected with the merchandise department. She intends to take inventory of current stock and then place orders by the beginning of August.

Commissioner Wells asked if the concession for Covid-19 hardship was already built into the agreement.

Mr. Ireland responded that the contract would remain as-is, but there would be a Royalty Reduction Agreement addendum.

Chairperson Peterson asked when the agreement would be sent.

Mr. Rozycki stated that it would be sent later today and recommended it be added to the July Commission agenda for approval and signature.

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Commissioner Wells added that the contract and addendum can be approved and signed simultaneously without the need to bring the addendum to a separate meeting for approval.

Chairperson Peterson referred to page 26 of Rail Events' presentation, which shows revenue increases for PEX vendors from a generic event to a PEX-specific. He asked if the comparison was for a previous year's event.

Mr. Ireland stated it was. He also noted that the important factors in revenue generation are weather and the number of Saturdays between Thanksgiving and Christmas.

Vice Chair Mitchell asked where the North Pole is typically located.

Treasurer Dotson responded that it is in the Moundhouse area not far past the bridge.

MOTION: Commissioner Wells moved to approve the authorization of the Event Agreement for Polar Express with Rail Events, inclusive of the Royalty Reduction Agreement Addendum. The motion was seconded by Vice Chair Mitchell and carried 5-0-0.

12. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF CONTRACT NO. FY21-C005 WITH C.J. WILSON, LLC/DBA: LOLLIPOP PRODUCTIONS, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$72,331.00

Commissioner Wells noted that, on page 9 of the contract, a reference exceeds the end date of the contract. He also noted that one section of the agreement references 22 performance nights for \$2,200 while another section references 17 performance nights for \$1,700.

Mrs. Bolton responded that the contract initially provided multiple scenarios, so these are likely typos that will be corrected. She confirmed that the intention is to conduct a three-car, 17-night production that will match the budget, and the final contract will be updated to reflect this.

Commissioner Wells also stated that there are dates that do not match up in the contract in multiple places. He also noted that, pursuant to the contract, the Commission must approve any contractors, which may include the actors. He asked whether the actors were considered employees of Lollipop Productions or whether they were subcontractors.

Carla Wilson, Lollipop Productions, joined the meeting via telephone. She confirmed that the actors were subcontractors.

Chairperson Peterson asked whether Commissioner Wells recommended changing the contract to allow the primary contractor to select subcontractors. Commissioner Wells said yes and suggested General Counsel draft appropriate language.

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Commissioner Wells also noted that there was quite a bit of money budgeted in the contract for costumes, gear, inventory, sound equipment and the like, and the contract did not specify who would own these items at the conclusion of the contract.

Ms. Wilson stated that the items would belong to the Commission. She added that an inventory would be conducted on current items before making any new purchases. Commissioner Wells asked that the contract be updated to include the provision that the Commission would be owners of these items and requested that an inventory be provided to the Commission at the conclusion of the contract.

Treasurer Dotson said the 17 performance nights would be sufficient to hit the budget numbers, but that those numbers were conservative. He added that the Commission has the ability to add additional night and/or more cars and asked that the contract be modified to incorporate flexibility to this end.

Mrs. Bolton responded that there was discussion whether there should be 17 or 22 performance nights, with the differentiator being Thursday nights and whether those would be necessary. Tickets are scheduled to go on sale in July. It was decided with Ms. Wilson that, if tickets are close to being sold out by September 1, the Thursday night performances would be added.

Chairperson Peterson noted that an amendment can be added once that decision is made.

Commissioner Wells added that the contract cannot be exceeded without coming back before the Commission, so an amendment would need to be approved in a separate meeting.

Mrs. Bolton responded that the amendment would go before the Commission for approval in September with costs incurred in November/December.

Ms. Wilson offered her apologies for inconsistencies in the contract. She added that the mistakes noted are easily fixed and an updated contract would be sent.

Chairperson Peterson added that changes would be worked on together with staff and General Counsel.

MOTION:

Commissioner Wells moved to authorize the Chair to enter into Contract No. FY21-C005 with C.J. Wilson, LLC/DBA: Lollipop Productions, recognizing that at a minimum, section 19 of the contract needs to be amended, a provision should be added to allow subcontractors to be selected by the primary contractor, and ownership rights of supplies and equipment should be added. The motion was seconded by Treasurer Dotson and carried 5-0-0.

13. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF CONTRACT NO. FY21-C006 WITH VIRGINIA TRUCKEE RAILROAD, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$40,000.00

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Commissioner noted that, where applicable, supporting documentation for rent and supplies should be submitted with invoices.

Treasurer Dotson stated that Tom Gray and his team bring a lot of equipment to the area and challenged the Commission to come up with solutions to allow Mr. Gray to store equipment closer to the site.

Mr. Gray agreed that transporting the village takes a lot of time and would prefer a box car that can be used for storage and stored on the rails. The cost is roughly \$10,000.

MOTION: Commissioner Hicks moved to approve Contract No. FY-C006 with Virginia Truckee Railroad, including additional language where applicable that supporting documentation should be added to invoices. The motion was seconded by Treasurer Dotson and carried 5-0-0.

14. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE SECOND AMENDMENT OF THE INDEPENDENT RAIL BIKE RIDES SERVICE AGREEMENT DATED AUGUST 1, 2020 WITH FREEDOM RAIL, TO INCLUDE MONTHLY TICKETED PASSENGER COUNTS AND REVENUE REPORTS

Chairperson Peterson noted that this item was requested by Commissioner Wells. The floor was opened for discussion and no comments were forthcoming.

MOTION: Commissioner Wells moved to approve the Second Amendment of the Independent Rail Bike Rides Service Agreement to include monthly ticketed passenger counts and revenue reports. The motion was seconded by Vice Chair Mitchell and carried 5-0-0.

15. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF SOQ #2021-001 FOR V&T RAILWAY EXTERNAL AUDIT SERVICES

Commissioner Wells noted that Section 4.2 of the SOQ stated that the auditor “will also perform a single audit”. He recommended adding “if necessary” because such an audit may not be needed. He also recommended that the price for a single audit be listed separately.

Chairperson Peterson recommended a sub-committee of Commissioners to review proposals so that the selected auditor can be approved at the August meeting.

Treasurer Dotson recommended that Ms. McCain also sit on the sub-committee.

MOTION: Commissioner Wells moved to approve SOQ #2021-001 for V&T Railway external audit services, with the addition of “if necessary” added regarding the single audit,

and single audit services priced out separately. The motion was seconded by Treasurer Dotson and carried 5-0-0.

16. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE REQUEST MADE BY E720 TO USE A PORTION OF THE DESIGNATED EASTGATE DEPOT EXPANSION SITE FOR CONSTRUCTION OF A VEHICLE PARKING AREA TO PROVIDE VEHICLE PARKING FOR SPECIAL EVENTS TO BE HELD ON COMMISSION PROPERTY AT THE EASTGATE DEPOT, SUBJECT TO BLM APPROVAL, OBTAINING NDEP AIR AND WATER QUALITY PERMITS AS WELL AS CARSON CITY SPECIAL EVENTS PERMITTING AND A GRADING PERMIT AS NECESSARY. NO FISCAL IMPACT TO COMMISSION.

Ken Dorr referred to the map included with the board packet, which is incorporated into the public record by clicking on the following link: <https://vtrailway.com/wp-content/uploads/2021/06/20210624-VT-COMMISSION-AGENDA-ITEM-16.-E720-Eastgate-Depot-Expansion-Site-Usage.pdf>. The proposed parking area is marked in blue.

Mr. Dorr offered background information on this project: A series of previous project modifications necessitated that the Commission obtain supplemental environmental documentation. This documentation included a layout of the Eastgate Depot expansion area with a conceptual layout of the Depot, tracks and parking. The Commission requested the BLM for right of way in order to use approximately 21 acres to accommodate the Depot expansion. Some of that work has been completed, however, continued progress is necessary, both as a BLM requirement and in order to keep the environmental documentation active. Regarding the parking expansion, the BLM may want to see conceptual plans prior to approval, but that should not be an issue. The BLM may also require a special use permit for the event itself.

Chairperson Peterson responded that the Commission did approve a facility use agreement for the Battle, Axe & Tracks event. The agreement currently being discussed is only to authorize a portion of the area for use.

Commissioner Hicks added that the City's Real Property Manager reached out to the BLM. While we have the right of way, this is a different use of the property, so a temporary use permit would be needed. There is a Major Project Review scheduled for June 29; however, alternatives were also discussed if the approvals process moves to slowly.

Treasure Dotson expressed concern regarding head-to-head traffic in the parking lot and asked if there would be a separate entrance and exit.

Mr. Dorr responded that the original plans did have a separate entrance and exit and agreed that the final plans needed such as well.

Commissioner Wells stated that the original lease included a provision that a special event permit would be granted by June 30. He asked whether that deadline would be met.

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Commissioner Hicks responded that she was unsure as it would depend on the Major Projects Review. If it is not approved, then the Commission would need to revisit it at the July meeting.

Commissioner Wells added that if it does not get approved, a new lease would be needed.

MOTION: Commissioner Hicks moved approve the request made by E720 to use a portion of the designated Eastgate Depot Expansion Site for construction of a vehicle parking area to provide vehicle parking for special events to be held on Commission Property at the Eastgate Depot, subject to BLM approval, obtaining NDEP air and water quality permits as well as Carson City Special Event Permitting and a Grading Permit as necessary. The motion was seconded by Vice Chair Mitchell and carried 5-0-0.0

17. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE INSTALLATION OF A SINGLE SWITCH POINT DERAIL AT MILEPOST 7.61 TOGETHER WITH WARNING/DERAIL SIGNAGE IN ACCORDANCE WITH THE DRAFT RAILBIKE BLOCK PLAN PREPARED APRIL 22, 2021, AND UPRR STANDARD DRAWING 2006 WITH WORK TO BE DONE BY WILLAMAN RAILROAD CONSTRUCTION ON A TIME AND MATERIAL BASIS FOR NOT-TO-EXCEED AMOUNT OF \$14,500

This item was not discussed, per the approved motion earlier in the meeting.

18. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE V&T RAILWAY COMMISSION ETHICS, CONFLICT OF INTEREST, AND OPEN MEETING LAW POLICIES

Mr. Rowe noted that this is a two-part agenda item. The first part is the existing conflict of interest policy, which was submitted to Commissioners with their board packets in order to show what had been done in the past. It is incorporated into the public record by clicking on the following link: <https://vtrailway.com/wp-content/uploads/2021/06/20210624-VT-COMMISSION-AGENDA-ITEM-18.-VT-Railway-Commission-ethics-conflict-of-interest-and-Open-Meeting-Law-policies.pdf>. Mr. Rowe stated that, while there has not been an issue with the policy in the past, he was open to discuss any changes.

Commissioner Wells stated that he found the policy to be right in line with the requirements in NRS 281A (Commission on Ethics). He noted that the motion on the agenda says “modification” but that he did not think a modification was necessary.

Mr. Rowe responded that it was written that way to give the Commission the option to make modifications.

Commissioner Wells added that he has already signed a form that goes to the Commission on Ethics as the Governor’s appointee.

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Chairperson Peterson asked whether all other Commissioners had already signed a similar agreement. Vice Chair Mitchell said he had not.

Vice Chair Mitchell stated that his family owns property adjacent to railway property near Gold Hill and asked if there were any conflict of interest issues that should be considered in light of this situation. Vice Chair Mitchell and Mr. Rowe engaged in a dialog on the specifics. Vice Chair Mitchell concluded that he would operate out of an abundance of caution and reach out to Mr. Rowe should any questions or issues arise.

Vice Chair Mitchell noted that the conflict of interest policy applies to Commissioners, subcontractors and employees. He asked whether the Commission should consider expanding its applicability, especially regarding subcontractors/vendors.

Mr. Rowe responded that he was unsure whether this was necessary.

Mr. Rowe then moved to the second part of this of the agenda item regarding open meeting policy. He stated that public bodies and their representatives are required to operate under NRS Statute 241. In the past, the Commission hasn't adopted a separate policy because the statute is clear and must be followed. Typically, the Attorney General issues an open meeting law manual. This was last updated in 2016, and while there have been amendments to open meeting law, those amendments have not impacted how the Commission conducts business. Mr. Rowe noted that he is unsure whether an in-house open meeting policy was needed as it would be superseded by the statute.

Chairperson Peterson agreed and suggested that the Commission stick to NRS 241 and any legislative updates.

MOTION: No motion was made. The existing conflict of interest will remain in place and a separate open meeting policy will not be created.

19. FOR DISCUSSION ONLY:

MONTHLY NON-ACTION ITEMS:

A. OPERATIONS REPORT

Mrs. Bolton provided the Operations Report. She has met with most of the Commissioners individually and plans to meet with the others soon. She is in the process of learning procedures and seeking efficiencies while working to build relationships and trust. Her goal is to have trains running by Labor Day weekend, potentially with a soft launch the weekend before. Tickets are not yet on sale, but she is in the process of making that happen. The balance of her report was broken into four categories:

Operations: Her focus has been on Labor Day along with PEX meetings and education. She is also working with Freedom Rail and seeking ways to coordinate their operations with the trains.

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Board Relations: Over the past month, she has focused on financials, process and procedures and grants. Grants Director Lauren Soulam is conducting grant research and moving forward with an NCOT marketing grant. She and Ms. Soulam are also looking into the Northern Nevada Railway Foundation and whether it is worthwhile to revive it for grant writing purposes. They will work with Mr. Rowe on this as well.

Asset Management: She plans to clean up and organize the Depot in order to create an exceptional experience for riders when they return. She is also in the process of completing a PEX inventory.

Marketing: There are two marketing plans, one for the general season and one for PEX. Mrs. Bolton intends to meet with Carson City and Virginia City to ensure the plans are cohesive, working in tandem and maximizing dollars. She is also working on website and social media updates as well as utilizing the existing email address database.

B. ATTORNEY'S REPORT

Mr. Rowe provided the Attorney's Report. He stated that over the past month, he has worked with Chairperson Peterson on today's agenda items. Mr. Rowe asked who would be working on the contracts that need amendments.

Chairperson Peterson stated that he would.

C. ENGINEER'S REPORT

Mr. Dorr provided the Engineer's Report. He reported that the following projects had been completed or were underway:

- In conjunction with Gabe Willaman, some maintenance projects were moving forward while others would need to be deferred until the temperatures are cooler.
- Safety reports would transition to Mrs. Bolton moving forward.
- A cross signal safety supervisor recently completed an inspection. There were a handful of small issues found that have since been corrected.
- A project was approved by a neighbor running a water line through the culvert.
- Solutions are being sought to address the fast vehicle dust issue.
- New/updated bridge inspection manuals were purchased. Mr. Dorr also completed an updated plan for bridge maintenance as required by federal law.
- There was a survey crew out today that will create new data and compare to historic data, as well as get a profile of the tracks.

D. UPCOMING MEETINGS

Chairperson Peterson read the following into the record:

- **V&T Railway Commission: Thursday, July 22, 2021 at 1:00 p.m.**

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20. COMMISSIONER COMMENTS, ANNOUNCEMENTS, AND REQUESTS FOR INFORMATION FROM STAFF

Treasurer Dotson reminded the Commission of its mission: “Keeping the historic V&T Railway alive by offering unique visitor experiences while creating positive economic impacts for the region”. He stated that the Commission’s job is to get trains running and called on the Commission refocus on this mission.

Treasurer Dotson also added that officer elections were slated to be discussed at the next meeting. He was unsure whether many changes were necessary given there have been many other changes lately.

Commissioner Peterson agreed and reiterated that the Commission needs to get the trains up and running.

21. PUBLIC COMMENT

Public comment was made available via telephone, (775) 686-9037. Chairperson Peterson entertained public comments; however, none were forthcoming.

22. FOR POSSIBLE ACTION: TO ADJOURN

MOTION: Vice Chair Mitchell moved to adjourn.

Chairperson Peterson adjourned the meeting at 3:49 p.m.