



## Commission Members

Stephanie Hicks  
Leah Kruse  
Clay Mitchell  
David Peterson  
Michelle Schmitter

## NOTICE OF PUBLIC MEETING

of the

NEVADA COMMISSION FOR THE RECONSTRUCTION OF THE V&T RAILWAY  
("V&T Commission")

**DAY:** Wednesday  
**DATE:** January 24, 2024  
**TIME:** Beginning at 9:00 am  
**LOCATION:** Carson City Community Center Robert "Bob" Crowell Board Room  
851 E. William St.  
Carson City, NV 89701

### AGENDA

#### NOTICE TO THE PUBLIC

Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the V&T Commission meeting at [www.carson.org/granicus](http://www.carson.org/granicus) and by clicking on "In progress" next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: [admin@vtrailway.com](mailto:admin@vtrailway.com). For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.

Members of the public who wish to provide live public comment via telephonic appearance in lieu of physical attendance may do so during the designated public comment periods indicated on the agenda by dialing the numbers listed below. Please do NOT join by phone if you do not wish to make public comment.

1. CALL TO ORDER
2. ROLL CALL AND DETERMINATION OF A QUORUM
3. PLEDGE OF ALLEGIANCE

4. **PUBLIC COMMENT: \*\*** The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
5. **FOR POSSIBLE ACTION:** Approval of Minutes of the November 29, 2023, meeting.
6. **FOR POSSIBLE ACTION:** Discussion and possible action regarding the V&T Commission’s statement of accounts payable checks paid November 1-30,2023 and December 1-31, 2023 – **Leah Kruse** (admin@vtrailway.com) *Staff Summary: The V&T Commission will review the invoice listing for accounts payable checks totaling \$202,074.48 paid November 1-30, 2023 and accounts payable checks totaling \$159,405.57 paid December 1-31, 2023.*
7. **FOR POSSIBLE ACTION:** Discussion and possible action regarding the adjusted V&T Commission’s Fiscal Year (“FY”) 2023/2024 budget reports, period ended November 1-30,2023 and December 1-31, 2023. – **Leah Kruse** (admin@vtrailway.com) *Staff Summary: The V&T Commission will review a comparative statement of adjusted revenue totaling \$1,134,800.58 and expenses totaling \$654,212.94 for November 2023 and a comparative statement of adjusted revenue totaling \$1,134,800.58 and expenses totaling \$813,618.51 for December 2023 and make a determination whether to approve the reports.*
8. **FOR DISCUSSION ONLY:** Presentation and discussion regarding THE POLAR EXPRESS 2023 Season including updates by Cherrie Bailey, Executive Assistant to the V&T Commission, Carla Wilson of C.J. Wilson, LLC, the Polar Express Theater Production services provider for the 2023 Season, and Thomas Gray and Candy Duncan of the Virginia Truckee Railroad (“VTRR”).

**MONTHLY NON-ACTION ITEMS:**

- a. Executive Assistant Update – Cherrie Bailey
- b. Operations/Trains Report– Thomas Gray, VTRR
- c. Upcoming Meetings:
  1. Possible dates for the February 2024 Special Workshop/Retreat
  2. Commission Meeting on February 28, 2024 @ 9:00 am.

9. **COMMISSIONER COMMENTS OR ANNOUNCEMENTS, AND REQUESTS FOR INFORMATION:** No action will be taken and no discussion among the members or with staff will take place during this item of the agenda.

**Closed Non-Meeting to Confer with Operations Manager and Counsel:**

Following a recess or adjournment, the V&T Commission may gather to meet with its operations manager or to receive information from an attorney employed or retained by the Commission regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

10. **PUBLIC COMMENT:** The public is invited at this time to comment on any matter that is not

specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

**11. FOR POSSIBLE ACTION:** To Adjourn.

**\*\*PUBLIC COMMENT LIMITATIONS** – The V&T Railway Commission will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. **Public comment will be taken at the beginning of the agenda before any action is taken and again at the end before adjournment.** No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair may call for or allow additional individual-item public comment at the time of the body's consideration of the item when: (1) the comment will be provided from a person who is directly involved with the item, such as V&T staff or an applicant; or (2) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code. Comments may be limited to three minutes per person or topic at the discretion of the Chair in order to facilitate the meeting.

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Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the V&T Railway Commission. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the V&T Railway Commission in writing at PO Box 1711, Carson City, NV, 89702, or by calling (775) 686-9037 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting, contact Allyson Bolton at [admin@vtrailway.com](mailto:admin@vtrailway.com) or call (775) 686-9037.

The agenda and supporting material are available on the V&T Railway Commission website: <https://vtrailway.com/about/vt-commission/> and at the office of the Carson City Culture & Tourism Authority dba Visit Carson City - 716 North Carson Street, Suite 100, Carson City, Nevada.

If a person willfully disrupts a meeting, to the extent that its orderly conduct is made impractical, the person may be removed or excluded from the meeting. NRS 241.030(4).

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This notice has been posted at the following locations:  
Office of Visit Carson City, 716 North Carson Street, Suite 100  
<https://vtrailway.com/about/vt-commission/>  
<http://notice.nv.gov>