



Commission Members

Stephanie Hicks
Leah Kruse
Clay Mitchell
David Peterson
Michelle Schmitter

NOTICE OF PUBLIC MEETING

of the

NEVADA COMMISSION FOR THE RECONSTRUCTION OF THE V&T RAILWAY
("V&T Commission")

DAY: Wednesday
DATE: April 24, 2024
TIME: Beginning at 9:00 am
LOCATION: Carson City Community Center Robert "Bob" Crowell Board Room
851 E. William St.
Carson City, NV 89701

AGENDA

NOTICE TO THE PUBLIC

Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the V&T Commission meeting at www.carson.org/granicus and by clicking on "In progress" next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: admin@vtrailway.com. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.

Members of the public who wish to provide live public comment via telephonic appearance in lieu of physical attendance may do so during the designated public comment periods indicated on the agenda by dialing the numbers listed below. Please do NOT join by phone if you do not wish to make public comment.

1. CALL TO ORDER
2. ROLL CALL AND DETERMINATION OF A QUORUM
3. PLEDGE OF ALLEGIANCE

4. **PUBLIC COMMENT: **** The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
5. **FOR POSSIBLE ACTION:** Approval of Minutes of the March 27, 2024, meeting.
6. **FOR POSSIBLE ACTION:** Discussion and possible action regarding the V&T Commission's statement of accounts payable checks paid March 1-31, 2024. – **Leah Kruse** (admin@vtrailway.com) **Staff Summary:** *The V&T Commission will review the invoice listing for accounts payable checks totaling \$75,011.01 paid March 1-31, 2024.*
7. **FOR POSSIBLE ACTION:** Discussion and possible action regarding the adjusted V&T Commission's Fiscal Year ("FY") 2023/2024 budget reports, period ended March 1-31, 2024. – **Leah Kruse** (admin@vtrailway.com) **Staff Summary:** *The V&T Commission will review a comparative statement of adjusted revenue totaling \$1,361,002.61 and expenses totaling \$1,268,814.18 for March and make a determination whether to approve the report.*
8. **FOR POSSIBLE ACTION:** Discussion and possible action regarding a proposed installation of a memorial statue of Grosh Brothers ("the Statue") on property owned by the V&T Commission. – **Michelle Schmitter** (admin@vtrailway.com) **Staff Summary:** *Commissioner Schmitter will give an update regarding the results of a records search of historic buildings and sites in a 50 meter radius of V&T Commission-owned parcels in Gold Hill.*
9. **FOR POSSIBLE ACTION:** Discussion and possible action regarding an acknowledgment by Storey County of an elimination of a liability in the amount of \$250,000, representing a one-time grant the V&T Commission agreed to contribute to match Storey County's \$250,000 grant for the purchase of the old freight depot in Virginia City, Assessor Parcel Number 001-096-02 ("Liability"), pursuant to an Interlocal Cooperative Agreement, dated May 20, 2010, and direction to staff to remove the Liability from the appropriate accounting records. (**Clay Mitchell**; cmitchell@storeycounty.org, **David Peterson** (admin@vtrailway.com)) **Staff Summary:** *At its March 19, 2024, the Board of Storey County Commissioners acknowledged that the Liability was eliminated by a superseding V&T Interlocal Agreement entered into by the V&T Commission and Storey County, on May 19, 2020. The ownership of the old freight depot in Virginia City was transferred to Storey County by way of a recorded deed on August 29, 2021. In the report on the audit of the V&T Commission Financial Statements and Supplementary Information ended June 30, 2023, prepared by the V&T Commission's independent auditor Casey Neilon, Inc., the Liability is documented in Note 8 – Commitments and Contingencies.*
10. **FOR POSSIBLE ACTION:** Discussion and possible action regarding a proposed retroactive amendment to Contract for Services of Independent Contractor, FY 24-C004, with C.J. Wilson, LLC for The Polar Express Theater Production Services ("Contract"), exercising the option to renew the Contract for three additional years, effective February 1, 2024 to January 31, 2027, under the same terms and conditions, for an amount not to exceed \$115,775.00 per year or \$347,325.000 for three years, and a total Contract

amount not to exceed \$463,100.00. **David Peterson** (admin@vtrailway.com) *Staff Summary: C. J. Wilson, LLC would like to exercise the option to renew the Contract for additional three years. The V&T Commission and Rail Events, Inc. have extended the train event agreement for the hosting of THE POLAR EXPRESS through January 15, 2029. Staff is recommending that the V&T Commission approve the retroactive amendment of the Contract with C. J. Wilson, as proposed.*

11. FOR DISCUSSION ONLY:

MONTHLY NON-ACTION ITEMS:

- a. Executive Assistant Update – Cherrie Bailey
- b. Operations/Trains Report – Thomas Gray, VTRR
- c. Upcoming Meeting:
 1. *The next V&T Commission Meeting and Fiscal Year 2024/2025 Budget Hearing are tentatively scheduled for Wednesday, May 22, 2024 @ 9:00 am.*

- 12. COMMISSIONER COMMENTS OR ANNOUNCEMENTS, AND REQUESTS FOR INFORMATION:** No action will be taken and no discussion among the members or with staff will take place during this item of the agenda.

Closed Non-Meeting to Confer with Operations Manager and Counsel:

Following a recess or adjournment, the V&T Commission may gather to meet with its operations manager or to receive information from an attorney employed or retained by the Commission regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

- 13. PUBLIC COMMENT:** The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

- 14. FOR POSSIBLE ACTION:** To Adjourn.

****PUBLIC COMMENT LIMITATIONS** – The V&T Railway Commission will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. **Public comment will be taken at the beginning of the agenda before any action is taken and again at the end before adjournment.** No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair may call for or allow additional individual-item public comment at the time of the body's consideration of the item when: (1) the comment will be provided from a person who is directly involved with the item, such as V&T staff or an applicant; or (2) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code. Comments may be limited to three minutes per person or topic at the discretion of the Chair in order to facilitate the meeting.

two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the V&T Railway Commission. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the V&T Railway Commission in writing at PO Box 1711, Carson City, NV, 89702, or by calling (775) 686-9037 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting, contact Cherrie Bailey at admin@vtrailway.com or call (775) 686-9037.

The agenda and supporting material are available on the V&T Railway Commission website: <https://vtrailway.com/about/vt-commission/> and at the office of the Carson City Culture & Tourism Authority dba Visit Carson City - 716 North Carson Street, Suite 100, Carson City, Nevada.

If a person willfully disrupts a meeting, to the extent that its orderly conduct is made impractical, the person may be removed or excluded from the meeting. NRS 241.030(4).

This notice has been posted at the following locations:
Office of Visit Carson City, 716 North Carson Street, Suite 100
<https://vtrailway.com/about/vt-commission/>
<http://notice.nv.gov>